COVID-19 Chapter Operation & Action Plan

Chapter: Alpha Sigma Phi
Chapter Lead Contact Name: Devon-Eric Lee
Chapter Lead Phone Number: 619-405-2794
Chapter Lead E-mail Address: leedevo@oregonstate.edu

Chapters should complete this worksheet and submit it to cfsl@oregonstate.edu by Tuesday, September 8, 2020.

NOTE: Workbook content submitted by the chapter will be posted on the chapter profile for each fraternity/sorority: https://studentlife.oregonstate.edu/cfsl/chapter-profiles

Chapters without a common living facility may leave the “Housing and Meal Operations” and “Facility Management” sections blank.

Chapters that have a common living facility should complete the entire workbook.

Behavioral Expectations:

- Please describe how your chapter plans to hold members accountable to university, local, state and federal public health guidelines. Include:
  - Expectations around facemask and other Personal Protective Equipment use (gloves, faceshields, etc.)
  - Plans for promoting frequent hand washing and cleanliness
  - Communication plan for educating members of expectations prior to the beginning of fall 2020 term and arrival on campus

Behavioral Expectations:

- All Members will be required to follow all OSU guidelines for Covid-19 on campus and recommended to follow the state guidelines when off campus.
- Members will be asked to wash/sanitize hands before and after coming into contact with each other.
- All of the Covid-19 measures and guidelines for Alpha Sigma Phi will be explained via a Zoom meeting with brothers the week before classes start.
Chapter Functions:

- Please describe your chapter plans for chapter functions including modifications/protocols for:
  - Chapter meetings
  - Social Activities
    - Including events in apartments, rented properties, townhomes, single family homes, and “live-outs”
  - Sisterhood/Brotherhood Events
  - Philanthropy events
  - Community service delivery
  - Recruitment or membership intake activities
  - New member education meetings
  - New member presentations / reveals

Chapter Functions
- Chapter meetings will have two options:
  1. All chapter meetings will take place over Zoom.
- Social Activities:
  1. All social activities for the brotherhood will be done virtually unless submitted to the FSL office and approved.
  2. Regular reminders will be sent out about what is required of the brothers.
- Brotherhood events:
  1. All brotherhood events will take place will be done virtually unless submitted to the FSL office and approved.
- Philanthropy events:
  1. These will take place virtually this semester and brothers will find creative ways to raise money for our philanthropic endeavors.
- Recruitment:
  1. All recruitment events will take place virtually to match IFC and OSU guidelines.
- New member education meetings/presentations:
  1. All New member meetings will take place virtually for the semester.
Chapter Response Plan for Illness and/or confirmed COVID-19

- Please explain your chapter’s protocol for members that become ill or are confirmed to have COVID-19. Specifically include:
  - Chapter communication plan
  - How the plan will adjust if a member shares that they were directly exposed to someone that was diagnosed with coronavirus
  - Housing plan for members who are ill and members who test positive
  - Changes to meal operations/member behaviors

Chapter Response Plan:
- The chapter communication plan is to move to online communication for the semester.
- If the chapter has members test positive, then they or anyone who came into contact with them will have to quarantine for the recommended amount of time and then test negative until they can meet up with other brothers again.
- If any brother gets sick, chapter leadership will work to help them use Oregon State resources for medical attention. See resource guideline at https://covid.oregonstate.edu/resumption-plan-care.

---

1 If your chapter has a common living facility.
Housing and Meal Operations:

- **Sleeping Porches and Other Arrangements:**
  - Please describe your chapter’s plan for density reduction in sleeping rooms/porches. This should include:
    - Current living capacity of your facility and how this number has been adjusted
    - Number of members expected to return to the facility this fall
    - Number of new member spaces available

- **Meal Service:**
  - Please describe your chapter’s plan for modified meal operations:
    - Will live-out members be permitted to access any meals?
    - What protocols will be in place for vendors and other staff/providers while on property?

Click or tap here to enter text.
Facility Management:

- Please describe your chapter’s safety protocol for in-house members including:
  - Cleaning and disinfection materials, plans and frequency
  - Restroom protocol should be explained separately
  - Internal vs external cleaning services
  - Details about summer cleaning plans (if any)
  - Guest/visitor policy – does this apply to live-out members?
  - The Chapter’s plan for acquiring proper cleaning supplies and disinfectant

- What modifications will occur in common areas to limit gatherings and enforce social distancing?

Click or tap here to enter text.
Additional Information:
Click or tap here to enter text.