COVID-19 Chapter Operation & Action Plan

**Chapter:** Phi Sigma Rho  
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Chapters should complete this worksheet and submit it to [cfsi@oregonstate.edu](mailto:cfsi@oregonstate.edu) by Monday, March 4, 2021.

**NOTE:** Workbook content submitted by the chapter will be posted on the chapter profile for each fraternity/sorority: [https://studentlife.oregonstate.edu/cfsi/chapter-profiles](https://studentlife.oregonstate.edu/cfsi/chapter-profiles)

Chapters without a common living facility may leave the “Housing and Meal Operations” and “Facility Management” sections blank.

Chapters that have a common living facility should complete the entire workbook.

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**Behavioral Expectations:**

- Please describe how your chapter plans to hold members accountable to university, local, state, and federal public health guidelines. Include:
  - Expectations around facemask and other Personal Protective Equipment use (gloves, faceshields, etc.)
  - Plans for promoting frequent hand washing and cleanliness
  - Communication plan for educating members of expectations prior to the beginning of each academic term and arrival on/to campus

Phi Sigma Rho plans to hold members accountable to university, local, state, and federal public health guidelines by:

- Holding our weekly events/meetings for the term virtually (until further notice) to reduce in person contact with one another.

- A portion of our weekly chapter meetings will consist of reminding and updating our members to follow public health guidelines that come from the university, local, state, and/ or federal level.

- Our first chapter of each term, we will run through OSU’s guidelines that members will need to follow as students of the university and as members of Phi Sigma Rho.
Chapter Functions:

- Please describe your chapters plans for chapter functions including modifications/protocols for:
  
  o Chapter meetings
  o Social Activities
    
    • Including events in apartments, rented properties, townhomes, single family homes, and “live-outs”
  o Sisterhood/Brotherhood Events
  o Philanthropy events
  o Community service delivery
  o Recruitment or membership intake activities
  o New member education meetings
  o New member presentations / reveals

Chapter meetings will be held virtually until further notice and until OSU guidelines allow 50+ people gatherings. All activities (social, sisterhood, recruitment/membership activities, etc) will be organized and planned to take place in a virtual format until further notice. Events like reveals, inductions, rituals, etc., will be postponed until further notice. Weekly reminders will be conducted in our chapter meetings to our members regarding the importance of wearing a facemask when in public settings and washing hands for at least 20 seconds to reduce the spread of COVID-19.
Chapter Response Plan for Illness and/or confirmed COVID-19

Please explain your chapter’s protocol for members that become ill or are confirmed to have COVID-19. Specifically include:

- Chapter communication plan
- How the plan will adjust if a member shares that they were directly exposed to someone that was diagnosed with coronavirus
- Housing plan for members who are ill and members who test positive
- Changes to meal operations/member behaviors

Phi Sigma Rho is an unhoused sorority and until further notice will hold all events virtually. Further, if a member becomes ill or confirms that they have COVID-19, then our president and/or an executive officer will contact them by phone to make sure that they have everything they need. Once confirmation from the member has been received on their status, the president will communicate and relay information to the CFSL. We will support each of our members with both academic and sorority commitments.

1 If your chapter has a common living facility.
Housing and Meal Operations:
  ● Sleeping Porches and Other Arrangements:
    o Please describe your chapter’s plan for density reduction in sleeping rooms/porches. This should include:
      • Current living capacity of your facility and how this number has been adjusted
      • Number of members expected to return to the facility this fall
      • Number of new member spaces available

  ● Meal Service:
    o Please describe your chapter’s plan for modified meal operations:
      o Will live-out members be permitted to access any meals?
      o What protocols will be in place for vendors and other staff/providers while on property?

Phi Sigma Rho is an unhoused chapter. This portion of the workbook does not apply to our chapter.
Facility Management:

- **Please describe your chapter’s safety protocol for in-house members including:**
  - Cleaning and disinfection materials, plans and frequency
  - Restroom protocol should be explained separately
  - Internal vs external cleaning services
  - Details about summer cleaning plans (if any)
  - Guest/visitor policy – does this apply to live-out members?
  - The Chapter’s plan for acquiring proper cleaning supplies and disinfectant

- **What modifications will occur in common areas to limit gatherings and enforce social distancing?**

Phi Sigma Rho is an unhoused chapter. This portion of the workbook does not apply to our chapter.
Additional Information:

Our number one priority is the safety of our members. Phi Sigma Rho will strive to conduct our events in the safest way possible and continue to promote university, local, state, and federal level public health guidelines. Each of our members are committed to doing their part to keep themselves and those around them safe.