COVID-19 Chapter Operation & Action Plan

Chapter: Delta Tau Delta
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Chapters should complete this worksheet and submit it to cfsl@oregonstate.edu by Tuesday, September 8, 2020.

NOTE: Workbook content submitted by the chapter will be posted on the chapter profile for each fraternity/sorority: https://studentlife.oregonstate.edu/cfsl/chapter-profiles

Chapters without a common living facility may leave the “Housing and Meal Operations” and “Facility Management” sections blank.

Chapters that have a common living facility should complete the entire workbook.

Behavioral Expectations:

- Please describe how your chapter plans to hold members accountable to university, local, state and federal public health guidelines. Include:
  - Expectations around facemask and other Personal Protective Equipment use (gloves, face shields, etc.)
  - Plans for promoting frequent hand washing and cleanliness
  - Communication plan for educating members of expectations prior to the beginning of fall 2020 term and arrival on campus

As per our own national governing rules our chapter and its members are expected and required to follow all federal, state, local and school guidelines and laws including mask and social distancing guidelines. All members are expected to wear masks and social distance while in public on their own accord and with official chapter activities. In order to promote good hygiene and cleanliness chapter officers will promote hand washing and general cleanliness at virtual and in person chapter events. To communicate the expectations of the school and chapter to our members I will personally inform the chapter at our first return meeting before school starts and over our communication channel on group me. As well we will pass on any information and updates in regards to COVID-19 from the school and CFSL to the chapter.
Chapter Functions:

- Please describe your chapters plans for chapter functions including modifications/protocols for:
  - Chapter meetings
  - Social Activities
    - Including events in apartments, rented properties, townhomes, single family homes, and “live-outs”
  - Sisterhood/Brotherhood Events
  - Philanthropy events
  - Community service delivery
  - Recruitment or membership intake activities
  - New member education meetings
  - New member presentations / reveals

All chapter meetngs are going to be held virtually to meet the school’s social distancing guidelines. In Regards to social activities these there will be extremely limited in person interaction amongst chapters members on an official and unofficial level to maintain the current group maximum and respect social distancing guidelines. I’m sure members will socialize in unofficial capacities but within respect of all school and local social distancing guidelines and rules. All brotherhood, philanthropy, recruitment, new member education activities will be held virtually with the exception of extremely small group in person activities, I.E getting coffee or lunch with a brother or going on a hike. Ritual Activities are all virtual and community service delivery is being determined by our exec board.
Chapter Response Plan for Illness and/or confirmed COVID-19

- Please explain your chapter’s protocol for members that become ill or are confirmed to have COVID-19. Specifically include:
  - Chapter communication plan
  - How the plan will adjust if a member shares that they were directly exposed to someone that was diagnosed with coronavirus
  - Housing plan for members who are ill and members who test positive
  - Changes to meal operations/member behaviors

If a member of the chapter contracts covid-19 they will remain quarantined wherever they live. After notification of contraction of the virus by a member who contracted covid from or an outside source that poses no immediate threat of infection to the chapter they should inform our chapter advisor Jason Feiner. From there our chapter leadership will be notified and the CFSL will be informed. Next, the rest of the chapter will be notified in order to protect from socializing with this individual accidentally. If the member finds out they have Covid after interacting with other chapter members directly, we will work virtually with that individual to track down members of the chapter who would be at risk of contraction in order to get them into quarantine and tested ASAP. If members become ill but have not been tested they will enter quarantine immediately along with anyone else possibly affected.

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1 If your chapter has a common living facility.
Housing and Meal Operations:

- **Sleeping Porches and Other Arrangements:**
  - Please describe your chapter’s plan for density reduction in sleeping rooms/porches. This should include:
    - Current living capacity of your facility and how this number has been adjusted
    - Number of members expected to return to the facility this fall
    - Number of new member spaces available

- **Meal Service:**
  - Please describe your chapter’s plan for modified meal operations:
  - Will live-out members be permitted to access any meals?
  - What protocols will be in place for vendors and other staff/providers while on property?

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Facility Management:

- Please describe your chapter’s safety protocol for in-house members including:
  - Cleaning and disinfection materials, plans and frequency
  - Restroom protocol should be explained separately
  - Internal vs external cleaning services
  - Details about summer cleaning plans (if any)
  - Guest/visitor policy – does this apply to live-out members?
  - The Chapter’s plan for acquiring proper cleaning supplies and disinfectant

- What modifications will occur in common areas to limit gatherings and enforce social distancing?

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Additional Information:
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