# **COVID-19 Chapter Operation & Action Plan**

**Chapter**:Click or tap here to enter text.

**Chapter Lead Contact Name**:Click or tap here to enter text.

**Chapter Lead Phone Number**:Click or tap here to enter text.

**Chapter Lead E-mail Address**:Click or tap here to enter text.

Chapters should complete this worksheet and submit via the AHP Reactivation Form.

NOTE: Workbook content submitted by the chapter will be posted on the chapter profile for each fraternity/sorority: <https://studentlife.oregonstate.edu/cfsl/chapter-profiles>

**Populate this information using the CDC guidelines for communal living:** <https://www.cdc.gov/coronavirus/2019-ncov/community/shared-congregate-house/guidance-shared-congregate-housing.html>

## **Behavioral Expectations**:

* **Please describe how your chapter plans to hold members accountable to university, local, state and federal public health guidelines. Include:** 
  + Expectations around facemask and other Personal Protective Equipment use (gloves, faceshields, etc.)
  + Plans for promoting frequent hand washing and cleanliness
  + Communication plan for educating members of expectations prior to the beginning of fall 2021 term and arrival on campus

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## **Chapter Functions:**

* **Please describe your chapters plans for chapter functions including modifications/protocols for:**
  + Chapter meetings
  + Social Activities
    - Including events in apartments, rented properties, townhomes, single family homes, and “live-outs”
  + Sisterhood/Brotherhood Events
  + Philanthropy events
  + Community service delivery
  + Recruitment or membership intake activities
  + New member education meetings
  + New member presentations / reveals

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## **Chapter Response Plan for Illness and/or confirmed COVID-19**

* **Please explain your chapter’s protocol for members that become ill or are confirmed to have COVID-19. Specifically include:**
  + Chapter communication plan
  + How the plan will adjust if a member shares that they were directly exposed to someone that was diagnosed with coronavirus
  + Housing plan for members who are ill and members who test positive[[1]](#footnote-1)
  + Changes to meal operations/member behaviors1

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## **Housing and Meal Operations:**

* **Sleeping Porches and Other Arrangements:**
  + Please describe your chapter’s plan for density reduction in sleeping rooms/porches.

This should include:

* + - Current living capacity of your facility and how this number has been adjusted
    - Number of members expected to return to the facility this fall
    - Number of new member spaces available
* **Meal Service:**
  + Please describe your chapter’s plan for modified meal operations:
  + Will live-out members be permitted to access any meals?
  + What protocols will be in place for vendors and other staff/providers while on property?

Click or tap here to enter text.

## **Facility Management:**

* **Please describe your chapter’s safety protocol for in-house members including:**
  + Cleaning and disinfection materials, plans and frequency
  + Restroom protocol should be explained separately
  + Internal vs external cleaning services
  + Details about summer cleaning plans (if any)
  + Guest/visitor policy – does this apply to live-out members?
  + The Chapter’s plan for acquiring proper cleaning supplies and disinfectant
* **What modifications will occur in common areas to limit gatherings and enforce social distancing?**

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## **Additional Information:**

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1. If your chapter has a common living facility. [↑](#footnote-ref-1)