



Oregon State
University

Center for Fraternity & Sorority Life

Oregon State University

325 Student Experience Center

Corvallis, Oregon 97331

<http://studentlife.oregonstate.edu/cfsl>

P 541-737-5432

Housed Fraternity & Sorority
House Director Manual 2019/2020

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What is a House Director?

All OSU fraternities/sororities shall (from the OSU Relationship Statement):

Have a live-in House Director/Resident Advisor residing in the chapter facility for all housed chapters. A live-in house director is an individual selected by the organization who can assist with a variety of tasks dependent upon the individual housed chapter's needs. The purpose of having a house director for every facility is to ensure that a responsible non-undergraduate person of authority is present to assist collegiate chapter members with accountability and the upkeep of the facility. Undergraduate members of the chapter are not eligible to fulfil this role. This person can be either a Graduate Student or a traditional House Director/Mother/Father who lives in the facility during the academic year.

The House Director's role is an important part of the program for housed fraternity and sorority chapters at Oregon State University. These student organizations range in size from 20 to 90 live-in members. Chapter houses at Oregon State are generally privately owned and operated by non-profit corporations, operated by alumni/ae of the organization.

Chapters provide room and board services for their members, study and recreational facilities, and are involved in a variety of social, athletic, scholarship and community service programs. The chapters are self-governing, have their own officers, and set their own fees based on self-determined budgets. Each chapter has a board or committee of alumni/ae advisors. Also, the Center for Fraternity & Sorority Life staff at Oregon State University advise chapters in both individual and group concerns.

House Directors are best described as resident advisors. For some chapters, these live in advisors will have specific responsibilities for supervising kitchen or other maintenance staff, ordering food and chapter supplies and administer the commissary budget. However, at least half of a House Director's duties are "intangible". They are sometimes called upon to advise individual members, officers or committees regarding personal matters, as well as chapter activities. In this respect, House Directors are people who enjoy working with college-aged students, have an ability to listen, and know that although college students generally like to "do their own thing" without excessive adult supervision, they also like to have someone around to use as a sounding board. In order to maintain communication in the chapter and to plan for chapter activities, a weekly meeting between key officers and the House Director is recommended.

What Does a House Director Do?

Below are examples House Director potential duties:

- Works with the chapter officers and alumni/ae boards to:
 - Maintain a clean and hazard-free chapter house
 - Make recommendations for major purchases, repairs and replacements
 - Enforces policies as required by the national organization, the university, the House Corporation Board and the undergraduate officers
- Responds to emergencies as needed
- Serves as a “parent away from home” ...a listener, a counselor and a friend
- Supervises the openings and closings of the house during vacations and breaks
- Oversees the kitchen operations, which may include:
 - Hiring and evaluating personnel (cooks, servers, housekeepers, etc.)
 - Planning menus and organizing files and other resources
 - Ordering food
 - Ensuring proper preparation, serving and storage of food
 - Maintaining a clean, sanitary kitchen operation
 - Managing the food and housekeeping budgets, including any petty cash operation
- Holds weekly meetings with the chapter officers and is in contact with the alumni/ae and House Corporation Board frequently
- Informs members of concerns or issues which need to be addressed
- Serves as the official chapter host for planned activities (Parent’s Weekend, Alumni Weekend, etc.)

Fraternity & Sorority Life Contact Information

Center for Fraternity & Sorority Life
325 Student Experience Center
2251 SW Jefferson Way
Corvallis, Oregon 97331

CFSL Main Line: 541-737-5432

Assistant Dean of Student Life & Director: Leslie Schacht Drey
Leslie.schachtdrey@oregonstate.edu
541-737-5459

Assistant Director: JP Peters
Johnny.Peters@oregonstate.edu
541-737-4081

Coordinator: Kelsey Elam-Geuting
Kelsey.ElamGeuting@oregonstate.edu
541-737-3660

CFSL Staff Emergency Contact Information

In case of a chapter emergency, including but not limited to:

- Physical injury or death of a member or guest
- Any situation for which medical attention is warranted (e.g. injury, excessive alcohol consumption, etc.)
- House Fire
- Any event for which you call 911
- Any event for which the media has contacted you or otherwise become involved

We ask that you call the following numbers until you have reached a staff member, regardless of the hour, so we can provide University support. This is not a requirement, rather an additional resource that we provide so that we can best support you.

Leslie Schacht	402-770-5235
JP Peters	951-442-7031
Kelsey Elam-Geuting	302-463-8833

House Director/Resident Advisor Contact Information

Council	Chapter	House Director	E-mail	Phone Number	Address
IFC	Acacia	Erika Bellingham	bellingham.erika@gmail.com	503-475-4463	2857 NW Van Buren Ave
PHC	Alpha Chi Omega	Lorene Berlin	axochi.hd@gmail.com	503-602-2045	310 NW 26th St
PHC	Alpha Gamma Delta	Belinda Isley	phiagd.hd@gmail.com	208-629-9190	360 NW 26th St
PHC	Alpha Omicron Pi	Valerie Zaba	valzaba@gmail.com	803-917-9055	127 NW 13th St
PHC	Alpha Phi	Jane Stevens	'stevens_jane@yahoo.com'		357 NW 25th St
IFC	Alpha Tau Omega	Joe Schaeffer	joeschaffer@hotmail.com	619-952-4889	309 NW 26th St
PHC	Chi Omega	Katee Keen	chioresidentdirectorosu@gmail.com	541-908-6829	2240 NW Van Buren Ave
IFC	Delta Chi		-		203 NW 13th St
PHC	Delta Delta Delta	Meghann Fenn	fennm@oregonstate.edu	541-231-8894	340 NW 26th St
PHC	Delta Gamma	Nancy Sheredy Smith	nsmith723@comcast.net	541-760-5543	715 NW 23rd St
IFC	Delta Upsilon	Miles Dodge	miles.dodge@oregonstate.edu	503-580-6132	235 NW 25th St
IFC	FIJI/Phi Gamma Delta	David Horn	david.horn@oregonstate.edu	541-918-1253	348 NW 25th St
PHC	Kappa Alpha Theta	Susan Gough	betaepsilonfd@kappaalphatheta.org		465 NW 23rd St
PHC	Kappa Delta	Heather Rapp	osukdhd@gmail.com	208-866-2225	305 NW 25th St
PHC	Kappa Kappa Gamma	Trina Lange	kkgammabusiness@gmail.com		1335 NW Van Buren Ave
IFC	Kappa Sigma	Sebastian Singleton	singlese@oregonstate.edu	(503) 616-6761	354 NW 25th St
IFC	Lambda Chi Alpha	Ryan Wilson	ryan.wilson1768@gmail.com	503-779-3488	1015 NW Monroe Ave
IFC	Phi Delta Theta	Shari Brumbach	Shari.Brumbach@oregonstate.edu	541-760-6188	120 NW 13th St
IFC	Phi Kappa Psi	Adrian Gallo	Adrian.Gallo@oregonstate.edu		140 NW 13th St
IFC	Pi Kappa Alpha	Quentin People	ppeople8088@yahoo.com	(541) 368-1385	209 NW 14th St
IFC	Pi Kappa Phi	Zack VanHoesen	zvanhoesen1@gmail.com		2111 NW Harrison Blvd
IFC	Sigma Alpha Epsilon	Stro Strohmeier	stro_osu@hotmail.com	541-231-7274	2929 NW Harrison Blvd
IFC	Sigma Chi	Miles Naughton	milesnaughton@gmail.com	(541) 619-9699	312 NW 25th St
PHC	Sigma Kappa	Renee' Jaime	sk.upsilon.hd@gmail.com		231 NW 26th St
IFC	Sigma Nu	Isabella Sciuto	isabellasciuto1@gmail.com	858-472-7582	143 NW 10th St
IFC	Sigma Phi Epsilon	Ethan Braught	ebraught@gmail.com	503-706-3357	224 NW 26th St
IFC	Sigma Pi	Susan Schrock	susan@susanschrock.com	541-360-9482	410 NW 25th St
IFC	Theta Chi	Tracy and Tim Krevanko	krevanko23@gmail.com	503-914-7110	361 NW 26th St

2019 Governing Councils Officers

Council	Position	Name	Position Email
IFC	President	Brock Luthi	ifc.president@oregonstate.edu
IFC	Vice President Finance & Administration	Colin Hoffman	IFC.ExecutiveVP@oregonstate.edu
IFC	VP Judicial Affairs	Tomas Ramirez	IFC.VPJudicial@oregonstate.edu
IFC	VP Risk Management	Andrew Kauffman	IFC.VPRiskManagement@oregonstate.edu
IFC	VP Recruitment Marketing	Sam Roberts	IFC.VPRecruitmentMarketing@oregonstate.edu
IFC	VP Recruitment Programming	Blake Chisholm	IFC.VPRecruitmentProgramming@oregonstate.edu
IFC	VP Scholarship	Jay Raitt	IFC.VPScholarship@oregonstate.edu
IFC	VP Education & Leadership	Hasan Baquar	IFC.VPEducation@oregonstate.edu
IFC	VP Community Service and Philanthropy	Bennett DeLong	IFC.VPCommunityService@oregonstate.edu
IFC	VP Public Relations & Marketing	Josh Ramos	IFC.VPPublicRelations@oregonstate.edu
PHC	President	Savannah Connell	Panhellenic.president@oregonstate.edu
PHC	VP Judicial Affairs	Katie Jimenez	PanhellenicVP-Judicial@oregonstate.edu
PHC	VP Recruitment	Allison Starkenburg	PanhellenicVP-Recruitment@oregonstate.edu
PHC	VP Finance & Administration	Lauren Anderson	PanhellenicVP-FA@oregonstate.edu
PHC	VP Education & Leadership	Jenna Galvagno	PanhellenicVP-educationandleadership@oregonstate.edu
PHC	VP Public Relations & Marketing	Cristal McAninch	PanhellenicVP-PublicRelations@oregonstate.edu
PHC	VP Risk Management	Abby Ladd	PanhellenicVP-RM@oregonstate.edu
PHC	VP Community Service & Philanthropy	Alex Luther	PanhellenicVP-CommunityService@oregonstate.edu
PHC	AVP Recruitment	Alex Gowen	PanhellenicAVP-Recruitment@oregonstate.edu
PHC	VP Scholarship	Maria Beer	PanhellenicVP-Scholarship@oregonstate.edu

Important Oregon State University Contact Information

Department of Public Safety & Oregon State Police (Non-Emergency)	541-766-6924
Campus Information	541-737-1000
Center Against Rape & Domestic Violence (CARDV)	541-754-0110
Community Engagement & Leadership (CEL)	541-737-3041
Center for Fraternity and Sorority Life	541-737-5432
Corvallis Police (Non-Emergency) On-Campus	541-766-6924
Corvallis Police (Non-Emergency) Off-Campus	541-766-6924
Corvallis Fire (Non-Emergency)	541-766-6961
Craft Center	541-737-2937
Diversity & Cultural Engagement (DCE)	541-737-6735
Dixon Recreation Center	541-737-3748
Office of Advocacy	541-737-9200
Orange Media Network (OMN)	541-737-3374
OSU Program Council (OSUPC)	541-737-6872
OSU Beaver Store	541-737-4323
Safe Ride (Dispatch)	541-737-5000
Student Health Center	541-737-2252
Survivor Advocacy Resource Center	541-737-2030
Counseling & Psychological Services (CAPS)	541-737-2131
Human Services Resource Center	541-737-3747
Clubs and Organizations	541-737-9857

Ways to Stay Informed

OSU Today

OSU Today is a daily email briefing (weekly during the summer) that provides campus updates and opportunities. Anyone can subscribe to the OSU News and Communications Services email at today.oregonstate.edu/email/osu-today-signup

Orange Media Network Publications

Subscribe to The Juice, a biweekly student-created newsletter published by Orange Media Network (OMN) at Oregon State University. Subscribe at www.orangemedianetwork.com. Or check out other student media created by OSU students, including KBVR-FM and KBVR-TV.

OSU Events Calendar

This searchable calendar is home for all things happening at Oregon State (events.oregonstate.edu).

Fraternity & Sorority Life Important Dates – Fall 2019

Go Greek BBQ	Monday, Sept 23 from 4-6pm
Convocation & New Student Walk	Tuesday, Sept. 24 at 3:30pm
First Day of Classes	Wednesday, Sept 25
IFC Fraternity Fair	Wednesday, Sept 25 from 5-8pm
IFC Chapter Presentations	Thursday, Sept 26 from 5-8pm
IFC House Tours	Friday, Sept 27 from 5-8pm
Back to School Beaver Bash	Friday, Sept 27 from 5-11:30pm
Panhellenic Recruitment Events	Thursday, Oct 3 to Monday, Oct 7
IFC Jump Day (Bid Day)	Saturday, Oct 5 at 9am
Panhellenic Bid Day	Tuesday, Oct 8 at 6:30pm
Thanksgiving Holiday – OSU Closed	Thursday, Nov 28-Friday, Nov 29
Finals	Monday, Dec 9-Friday, Dec 13

National House Directors Conference

2020 Fraternal House Directors Conference
Association for Fraternal Leadership & Values
2020 Dates TBD - <https://www.aflv.org/page/FHC>

This year's educational opportunities:

- Utilizing Technology in your Facility
- Managing Emergencies and Reducing Risk
- Intergenerational Communication
- Working with Today's College Student
- Participant Idea & Resource Sharing
- Personal Development
- And More!

The Association of Fraternal Leadership & Values is proud to support the House Directors and house corporation professionals and volunteers who play such a vital role in the chapter house and facility management of our undergraduate fraternity and sorority chapters. Each summer we host a national conference for House Directors and House Corporation board members and leaders.

The Fraternal House Directors Conference is the premier opportunity for fraternity and sorority House Directors and House Corporation staff and volunteers to gain valuable skills and keep up with the issues that impact them in today's ever changing campus environment. Whether you have ten years of experience or are just entering the field, this conference will provide a wealth of knowledge to enhance an already developed skill set. The conference registration includes educational programs, an opening dinner, two our lunches, and a closing brunch. Also included is an unforgettable tour of host city.

Educational Experience: In 2018, we focused on the educational content on fraternity/sorority facilities operating as Community Learning Environments (CLEs), centered on the academic and social growth of facility residents. Topics included how House Directors can manage facilities in a way that create:

- Supportive living environments for students
- Conditions for academic engagement & achievement.
- Intentional, impact conversation among residents.

Additionally, educational experiences included time for round-table discussions on best practices in facility management.

Registration can be found here: <https://www.aflv.org/page/FHCRegistration>

Hotel & Rates: If you have any questions about accommodations, please contact Jen McDaniel, meetings@aflv.org , AFLV Meetings & Events Planner or visit <https://www.aflv.org/page/FHC>

The Greek Alphabet

Α Alpha (ai-fah)	Β Beta (bay-tah)	Γ Gamma (gam-ah)	Δ Delta (del-ta)	Ε Epsilon (ep-si-lon)	Ζ Zeta (zay-tah)
Η Eta (ay-tah)	Θ Theta (thay-tah)	Ι Iota (eye-o-tah)	Κ Kappa (cap-pah)	Λ Lambda (lamb-dah)	Μ Mu (mew)
Ν Nu (new)	Ξ Xi (zie)	Ο Omicron (om-e-cron)	Π Pi (pie)	Ρ Rho (roe)	Σ Sigma (sig-mah)
Τ Tau (taw)	Υ Upsilon (up-si-lon)	Φ Phi (fie)	Χ Chi (kie)	Ψ Psi (sigh)	Ω Omega (oh-may-gah)

Chapters at Oregon State University

Panhellenic Council (PHC) Sororities-

Alpha Chi Omega	ΑΧΩ
Alpha Gamma Delta	ΑΓΔ
Alpha Omicron Phi	ΑΟΠ
Alpha Phi	ΑΦ
Chi Omega	ΧΩ
Delta Delta Delta	ΔΔΔ
Delta Gamma	ΔΓ
Kappa Alpha Theta	ΚΑΘ
Kappa Delta	ΚΔ
Kappa Kappa Gamma	ΚΚΓ
Sigma Kappa	ΣΚ

Unified Greek Council (UGC)-

Alpha Pi Omega Sorority, Inc.	ΑΠΩ
Gamma Alpha Omega Sorority, Inc.	ΓΑΩ
Kappa Delta Chi Sorority, Inc.	ΚΔΧ
Omega Delta Phi Fraternity, Inc.	ΩΔΦ
Sigma Beta Rho Fraternity, Inc.	ΣΒΡ

Interfraternity Council (IFC) Fraternities:

Acacia

Alpha Epsilon Pi ΑΕΠ

Alpha Sigma Phi ΑΣΦ

Alpha Tau Omega ΑΤΩ

Beta Theta Pi ΒΘΠ

Delta Chi ΔΧ

Delta Tau Delta ΔΤΔ

Delta Upsilon ΔΥ

FarmHouse

Kappa Sigma ΚΣ

Lambda Chi Alpha ΛΧΑ

Phi Delta Theta ΦΔΘ

Phi Gamma Delta ΦΓΔ

Phi Kappa Psi ΦΚΨ

Pi Kappa Alpha ΠΚΑ

Pi Kappa Phi ΠΚΦ

Sigma Alpha Epsilon ΣΑΕ

Sigma Chi ΣΧ

Sigma Nu ΣΝ

Sigma Phi Epsilon ΣΦΕ

Sigma Pi ΣΠ

Theta Chi ΘΧ

Collective Greek Council (CGC) Chapters-

Chi Theta Phi	XΘΦ
Phi Sigma Rho	ΦΣΡ
Sigma Alpha	ΣΑ
Sigma Delta Omega	ΣΔΩ

National Panhellenic Council (NPHC)-




















Alpha Kappa Alpha Sorority, Inc.	ΑΚΑ
Phi Beta Sigma Fraternity, Inc.	ΦΒΣ
Kappa Alpha Psi Fraternity, Inc.	ΚΑΨ

The following fraternities and sororities have established charters at OSU but do not currently have any undergraduate members; however, joining opportunities may exist.

Alpha Phi Alpha Fraternity, Inc.	ΑΦΑ
Delta Sigma Theta Sorority, Inc.	ΔΣΘ
Omega Psi Phi Fraternity, Inc.	ΩΨΦ
Zeta Phi Beta Sorority, Inc.	ZΦB

Oregon State Athletic Schedules

Football – 2019










	SEP 28 (SAT) / 4:00 PM PT VS STANFORD	 <u>TICKETS FROM \$30 - \$159</u> CORVALLIS, OR / <u>RESER STADIUM</u> TV: PAC-12 NETWORKS
	OCT 5 (SAT) / TBD AT UCLA	 <u>TICKETS FROM \$53</u> PASADENA, CA
	OCT 12 (SAT) / TBD VS UTAH	 <u>TICKETS FROM \$30 - \$159</u> CORVALLIS, OR / <u>RESER STADIUM</u>
	OCT 19 (SAT) / TBD AT CALIFORNIA	 <u>TICKETS FROM \$49</u> BERKELEY, CA
	NOV 2 (SAT) / TBD AT ARIZONA	 <u>TICKETS FROM \$59</u> TUCSON, AZ
	NOV 8 (FRI) / 7:30 PM PT VS WASHINGTON	 <u>TICKETS FROM \$50 - \$219</u> CORVALLIS, OR / <u>RESER STADIUM</u> TV: FS1
	NOV 16 (SAT) / TBD VS ARIZONA STATE	 <u>TICKETS FROM \$30 - \$159</u> CORVALLIS, OR / <u>RESER STADIUM</u>
	NOV 23 (SAT) / TBD AT WASHINGTON STATE	 <u>TICKETS FROM \$89</u> PULLMAN, WA
	NOV 30 (SAT) / TBD AT OREGON	 <u>TICKETS FROM \$153</u> EUGENE, OR
	DEC 6 (FRI) / 5:00 PM PT PAC-12 FOOTBALL CHAMPIONSHIP GAME	SANTA CLARA, CA TV: ABC

Men's Basketball 2019-2020

NOV 5 (TUE) / 8:00 PM PT VS CSUN	CORVALLIS, OR TV: PAC-12 NETWORKS
NOV 9 (SAT) / 1:30 PM PT VS IOWA STATE	CORVALLIS, OR TV: PAC-12 NETWORKS
NOV 12 (TUE) / 8:00 PM PT OKLAHOMA	PORTLAND, OR TV: ESPN2
NOV 16 (SAT) / 6:00 PM PT AT WYOMING	LARAMIE, WY TV: STADIUM/FACEBOOK
NOV 20 (WED) / 7:00 PM PT VS UC SANTA BARBARA	CORVALLIS, OR TV: PAC-12 NETWORKS
NOV 23 (SAT) / TBD VS GRAMBLING STATE	CORVALLIS, OR TV: PAC-12 NETWORKS
NOV 27 (WED) / 8:00 PM PT SAN JOSE STATE	LAS VEGAS, NV TV: FS1
DEC 1 (SUN) / 3:00 PM PT VS PORTLAND STATE	CORVALLIS, OR TV: PAC-12 NETWORKS

DEC 14 (SAT) / 3:00 PM PT	VS ARKANSAS-PINE BLUFF	CORVALLIS, OR TV: PAC-12 NETWORKS
DEC 18 (WED) / TBD	UTSA	HOUSTON, TX
DEC 21 (SAT) / TBD	AT TEXAS A&M	COLLEGE STATION, TX
JAN 2 (THU) / 5:30 PM PT	AT UTAH	SALT LAKE CITY, UT TV: PAC-12 NETWORKS
JAN 5 (SUN) / 3:00 PM PT	AT COLORADO	BOULDER, CO TV: ESPNU
JAN 9 (THU) / 8:00 PM PT	VS ARIZONA STATE	CORVALLIS, OR TV: ESPN2 OR ESPNU
JAN 12 (SUN) / 7:00 PM PT	VS ARIZONA	CORVALLIS, OR TV: FS1
JAN 16 (THU) / 8:00 PM PT	AT WASHINGTON	SEATTLE, WA TV: FS1
JAN 18 (SAT) / 1:00 PM PT	AT WASHINGTON STATE	PULLMAN, WA TV: PAC-12 NETWORKS
JAN 23 (THU) / 8:00 PM PT	VS UCLA	CORVALLIS, OR TV: FS1
JAN 25 (SAT) / 2:00 PM PT	VS USC	CORVALLIS, OR TV: PAC-12 NETWORKS
JAN 30 (THU) / 8:00 PM PT	AT STANFORD	STANFORD, CA TV: PAC-12 NETWORKS
FEB 1 (SAT) / 1:00 PM PT	AT CALIFORNIA	BERKELEY, CA TV: PAC-12 NETWORKS
FEB 8 (SAT) / 7:30 PM PT	VS OREGON	CORVALLIS, OR TV: PAC-12 NETWORKS
FEB 13 (THU) / 6:00 PM PT	VS UTAH	CORVALLIS, OR TV: PAC-12 NETWORKS
FEB 15 (SAT) / 7:00 PM PT	VS COLORADO	CORVALLIS, OR TV: FS1
FEB 20 (THU) / 5:00 PM PT	AT ARIZONA	TUCSON, AZ TV: PAC-12 NETWORKS
FEB 22 (SAT) / 5:00 PM PT	AT ARIZONA STATE	TEMPE, AZ TV: ESPN2 OR ESPNU
FEB 27 (THU) / 8:00 PM PT	AT OREGON	EUGENE, OR TV: ESPN2
MAR 5 (THU) / 5:00 PM PT	VS STANFORD	CORVALLIS, OR TV: PAC-12 NETWORKS
MAR 7 (SAT) / 1:30 PM PT	VS CALIFORNIA	CORVALLIS, OR TV: PAC-12 NETWORKS
MAR 11 (WED) / ALL DAY		

Women's Basketball – 2019-2020

	NOV 9 (SAT) / TBD VS VS. UC IRVINE - WNIT	CORVALLIS, OR
	NOV 11 (MON) / TBD VS WNIT	CORVALLIS, OR
	NOV 14 (THU) / TBD VS WNIT	CORVALLIS, OR
	NOV 17 (SUN) / TBD VS WNIT	TBA
	NOV 21 (THU) / TBD VS SOUTHERN UTAH	CORVALLIS, OR
	NOV 29 (FRI) / TBD AT MIAMI (FLORIDA)	MIAMI, FL
	NOV 30 (SAT) / TBD LIBERTY	MIAMI, FL
	DEC 6 (FRI) / TBD VS HAWAI'I	CORVALLIS, OR
	DEC 14 (SAT) / TBD VS UTAH STATE	CORVALLIS, OR
	DEC 18 (WED) / TBD NORTHERN ARIZONA	LAHAINA, HI
	DEC 19 (THU) / TBD BRIGHAM YOUNG	LAHAINA, HI
	DEC 29 (SUN) / TBD VS CSU BAKERSFIELD	CORVALLIS, OR

Oregon State University Fraternity and Sorority Terminology

AFA – The Association of Fraternity/Sorority Advisors. The organization that the campus based advisors and graduate students belong to in order to stay current on fraternity and sorority issues.

AFLV – Association of Fraternal Values and Leadership. This is the organization in which all fraternity and sorority councils belong to from Oregon State University. Council officers will have the opportunity to attend the AFLV Annual Meeting in February.

Active- a fully initiated undergraduate member of a fraternity or sorority

Alumni/a - An initiated member of a chapter who has graduated from college.

Bid- a formal invitation to membership in a fraternity or sorority

Call - The verbal greeting National Pan-Hellenic Council (NPHC)/ Unified Greek Council (UGC) members within a fraternity/sorority give each other. Note: it is disrespectful for non-members to use a chapter's call. Some organizations have more than one call.

Chapter - The local collegiate group of an inter/national sorority or fraternity.

Crossing- ceremony during which new members of a culturally-based and historically black Greek-letter organizations become active, life-long members of their organization.

Community Service – the donation of time or services to a needy organization or cause.

Continuous Open Bidding (COB) – the period other than Fall Formal Recruitment, when Panhellenic sororities acquire new members.

Crossing - A term used by NPHC/UGC groups to indicate that a new member has been fully initiated into the group. May also use the term "crossing the burning sands."

Divine Nine – the term commonly used to refer to the nine (9) national fraternities and sororities that make up the NPHC.

Dues: The monetary costs of membership in a fraternity or sorority that are used to fund the costs of operation, events, and other activities.

Frat - The term used to refer to a brother of an NPHC fraternity.

Fraternity – A Greek-letter society for men. Some sororities are actually women's fraternities.

Formal Recruitment - A structured membership selection process generally for Interfraternity Council (IFC) and Panhellenic Council (PHC), that occurs in the Fall.

Greek - A student who is a member of a social fraternity or sorority.

Governing Council- Generally supports and acts as a voice for organizations within it, including being the official liaison between the university and the members of the member organization.

Hazing- Unethical and forbidden mental or physical activities that are strictly prohibited by Oregon State University, the local and state government, and all OSU Greek councils and organizations. Please refer to the Oregon State University Student Code of Conduct for the full definition of hazing.

Informational – This is a forum for individuals interested in seeking more information about a particular NPHC or UGC fraternity or sorority.

Interfraternity Council (IFC) - A service and government body of fraternities affiliated with the North American Interfraternity Conference (NIC).

Initiate – A fully initiated member of a chapter.

Initiation - A formal ceremony that marks the transition from new member to full member status.

Intake: Term for the process by which NPHC and UGC select, educate, and initiate new members of their organization.

Legacy - A prospective member whose parent, sibling, or grandparent is an alumni/a or undergraduate member of a fraternity or sorority.

Line - Individuals going through the NPHC/UGC membership intake process. In 1990, all 9 NPHC groups prohibited "pledging" and began a process called 'membership intake' (see definition below).

Line Number - The numerical designation given to a NPHC candidate according to the place they occupy in the intake class in relation to other candidates. Line numbers are commonly worn on the back of a jacket or T-shirt.

Line Step/Stroll - A traditional dance in which members of an NPHC group form a line and perform synchronized, rhythmic steps. Line steps/strolls are done at social functions.

Little: Short for "Little Brother/Sister" – a new member who is being mentored by an older member of their organization.

Meet the Greeks – the name of the Fall and Spring program hosted by NPHC to introduce prospective members to NPHC fraternities and sororities.

Membership Intake - The term groups used to bring new members into an NPHC/MGC organization. Each group is assisted in this process by their Graduate Chapter and Chapter Advisor (a group of local alumni). In general, NPHC groups require sophomore status and a 2.5 cumulative GPA for someone to go through membership intake.

Unified Greek Council (UGC) – This is the coordinating and servicing body for six of the culturally-based fraternities and sororities at Oregon State University

NBGLC – National Black Greek Leadership Conference. This is the name of the conference that NPHC leaders/officers will have the opportunity to participate in February. NBGLC is held in conjunction with the AFLW conference.

National Pan-Hellenic Council (NPHC) – The coordinating and servicing body for historically African-American fraternities and sororities at Oregon State University.

Neophyte - A new member of an NPHC or UGC fraternity or sorority.

New Member - A person who has accepted an invitation to join a chapter and has not yet been initiated.

Panhellenic Council (PHC) - The coordinating governing body of sororities affiliated with the National Panhellenic Conference (NPC).

Philanthropy – charitable project to raise money, items and awareness for a particular cause sponsored by each chapter on campus.

Potential New Member (PNM) – This is a non-Greek undergraduate student who participates in the recruitment process.

Preference Round – This is the invitational event on the last day of Fall Formal Recruitment. Generally, this is the longest and most serious day of recruitment.

Prophyte – This is someone who has been a member of an NPHC group for a year or more, or someone who has initiated new members.

Recommendations/References – A written letter recommending a potential member for membership signed by an alumnus. These are not necessary for students to participate in recruitment.

Recruitment – Social experience organized by the Panhellenic and Interfraternity Councils in which mutual selection allows each potential member to determine chapter membership.

Recruitment Guides/Gamma Chis – A woman representative who assists potential members during the PHC recruitment process.

Recruitment Guest – A student who participates in either formal or informal recruitment

Quota - The specified number of new members each Panhellenic sorority can accept based on the number participating in preference round of Fall Formal Recruitment. Quota is generally determined by the number of women attending a particular round of recruitment, divided by the number of chapters participating in recruitment.

Sands - The term used to refer to NPHC men and women who were initiated in the same term and year (ex. Spring 2010). Note: they do not have to belong to the same organization.

Soror - The NPHC term used to refer to a sister of the sorority.

Sorority – A Greek-letter society for women. Some sororities are also called women’s fraternities.

Step show - A festive event in which NPHC members of an organization or several organizations perform synchronized, rhythmic steps while chanting lyrics to show pride and spirit for their organization. Since step shows are a big tradition within NPHC groups nationwide, a considerable number of alumni return to campus to witness and/or participate in this event.

Total – the maximum number of women a PHC chapter can have on a particular campus. OSU’s total is set at 119 members as of Spring 2019. It will reset immediately following Fall Formal Recruitment.

Updated & Best Practice Fraternity and Sorority Terminology

Current Best Practice

Recruitment

New/Associate Member

Potential New Member

Community

Chapter

Headquarters/National Office

Women/Ladies

Men/Gentlemen

Panhellenic

Residence Hall

Fraternity

New Member Presentation

Fraternity & Sorority Life

Out-of-Date Practice

Rush

Pledge

Rushee

System

House

National"s"

Girls

Boys

Panhel

Dorm

Frat

Probate

Greek Life

Sample Job Descriptions for Chapter Employees

House Directors

- Plan menus (with student input, in coordination with chef/food service company)
- Supervise the preparation and serving of meals
- Coordinate with appropriate chapter personnel to budget for and provide quality food service as well as hire and compensate other chapter employees
- Purchase food and household supplies as efficiently and economically as possible.
- Maintain control over the consumption and utilization of all purchases, establishing and maintain adequate inventories.
- Maintain records of expenditures, cost and cash outlays.
- Participate in the development of the chapter budget (if applicable).
- Coordinate with chapter financial managers and alumni/ae advisors on required house maintenance and on the purchase of major equipment items.
- Ensure the cleanliness and orderliness of common areas of the house.
- Train, supervise, and evaluate other employees (e.g. cooks, housekeepers, and serving staff).
- Monitor utility costs and recommend and/or implement energy conservation measures, etc.
- Advise and/or consult on purchases of major furniture items and on the overall appearance, tastefulness, and livability of the house.

Cook/Chef

- Set up breakfast/lunch/dinner
- Wash all meal dishes/pots/pans
- Put away food after meals
- Set-up salad bar for lunch and dinner; replenish as needed
- Bake as needed (pastries, breads, desserts)
- As supplies arrive, check off inventory and put things away
- Keep kitchen and counters clean
- Do miscellaneous chores as needed (clean stove top, clean storeroom, wipe down cupboards, inventory supplies, refill condiments, etc.)
- Prepare “late plate” meals as requested
- Work with House Director on menus and food purchasing
- Lock kitchen cupboards and kitchen door when leaving

Servers

- Set tables
- Put ice water pitchers on tables

- Place food on table when serving family style or serve plated meals.
- Put food away, clean kitchen, wash dishes, empty garage, mop floor, and secure kitchen.
- Recycle as many things as possible

Cleaning Staff

- Clean and stock restrooms with supplies
- Clean common areas
- Deep cleaning as needed
- Work with house director to maintain inventory of necessary cleaning and household supplies and tools
- Coordinate other cleaning tasks as needed

Month by Month Action & Reflection Items for House Directors

from the Association of Fraternal Leadership @ Values (AFLV)

July/August

Action Items:

- Add Chapter & University Events to the calendar
- Add Important Academic deadlines to the calendar
- Add Academic Breaks to the calendar

Reflection Items:

- Reflect on your goals for the year
- What will you focus on before the start of the academic year?
- What are you most concerned about going into this academic year?
- What can help relieve your concerns?
- What are you most excited for?
- How can you build on that excitement?

September

Action Items:

- Determine methods of support for recruitment
- Identify upcoming important campus events
- Identify any immediate facility needs
- Connect with Chapter Leadership
- Prepare for the first day of classes

Reflection Items:

- What went well over the course of the month?
- What do you wish had gone differently?
- When do you feel at your best as a House Director?
- What can you do next month to experience these times more often?

October

Action Items:

- Consider previous rules or issues that members have struggled with. How can you be positive and proactive in approaching these?

- How are members receiving meals? Are adjustments needed? How can you work with the chef/food service to share positive feedback/consider other meal options?
- Maximize the beginning of the year and how open individuals are to new relationships and connecting
- Identify upcoming events to attend where you can support the chapter and the members
- Identify your winter break closing checklist. Arrange for steps that can be taken ahead of time in preparations for colder temperatures and closing the facility over the winter break
- Check in with members on mid-term exams

Reflection Items:

- How is your progress toward your vision for community?
- With whom are you building community effectively?
- Where do you have concerns for your community?
- What are the most frequently used common areas/spaces in the facility?
- What academic needs have you noticed?
- What steps can you take moving forward to assist in those academic needs?

November

Action Items:

- Identify who cannot go home over the Fall Break. Determine what steps can be taken to accommodate those members during this time
- Continue to make progress on winter break closing preparations
- Identify policies that need to be revisited or highlighted within the chapter as the term continues.
- Identify-who do you know well among those living in the chapter house
- Identify-who do you not know well among those living in the chapter

Reflection Items:

- What is going well within the community within the chapter?
- How can you celebrate this?
- What is ineffective or not going well within the chapter?
- What steps can you take to help remedy this?
- What was the best thing that happened in Fall Term so far?

December

Action Items:

- Enact winter closing procedures as applicable
- Check in with members on holiday travel plans and connecting back home
- Support Final Exams
- Assess any adjustments needed to the house environment in preparations for Winter Term, connect with the House Corporation to take any steps as needed

Reflection Items:

- What steps are you taking to care for yourself?
- How is your progress for your vision for community?
- With whom are you building community effectively?
- Where do you have concerns for your community?
- What will members need from you and the chapter when they return from break?

January

Action Items:

- Reopen for Winter Term
- Update your calendar with any newly scheduled events
- Determine a method to get to know and connect with new chapter executive board members

Reflection Items:

- What needs do you anticipate during the Winter Term?
- Are there new chapter leaders? What steps have you taken to build relationships with these individuals?
- What areas do chapter members need reminders or reinforcement regarding policies or procedures?
- Are there individuals for whom you have concerns or you have seen changes in behavior? Who can you go to and receive support for your concerns?

February

Action Items:

- Colder temperatures/Gray weather plus less excitement than the start of Fall Term can make February particularly difficult. Consider what ways you can look out for the wellness and well-being of chapter members
- Identify any steps needed to prepare the facility for Spring Break

Reflection Items:

- Where did you experience a win this past week?
- With whom have you built a close relationship?
- Who would you like to get to know more?
- What steps can you take to develop a relationship with that person?

March**Action Items:**

- Enact Spring Break closing procedures as applicable
- Ask members about their Spring Break plans, consider what ways you can encourage safe and fun Spring Break experiences

Reflection Items:

- How did you show support for members over the past month?
- In what ways have you felt supported by the community?
- How are you feeling about progress towards your community vision? Are there times you have seen it in action?
- In what ways do you feel far from your goals for the community? What is getting in the way?
- What steps do you want to take before the end of the academic year to impact your community?

April**Action Items:**

- Prepare the house for rising temperatures/changing seasons
- Consider upcoming campus events and chapter programming-what policies need a reminder at this time of year?
- Assess where members are spending most of their time in the house. Identify steps you can take to build on their presence in those locations to reinforce feeling comfortable, connected and supported

Reflection Items:

- What is keeping you motivated at this point in the academic year?
- How do you feel about continuing the House Director role? What fuels you to continue this work?
- What has been unsatisfying about the House Director role? Who can you talk with about your experiences?

May

Action Items:

- Continue preparing for the end of year closing procedures
- Identify a plan to help support members as they prepare to move out

Reflection Items:

- What would you change and adjust moving forward as the end of the year approaches?
- What are some steps you could take to help end the year on a high note?

June

Action Items:

- Enact end of the year closing procedures
- Enact your plan to support members as they move out
- Support Final Exams

Reflection Items:

- What are you particularly proud of that you accomplished this academic year?
- What surprised you?
- What did you not get a chance to accomplish? What got in the way? Assess if this is a goal that you could continue next year
- Did your vision for the community become a reality?
- What would you change or adjust moving forward?