COVID-19 Chapter Operation & Action Plan

Chapter: Omega Delta Phi
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Chapters should complete this worksheet and submit it to cfsl@oregonstate.edu by Tuesday, September 8, 2020.

NOTE: Workbook content submitted by the chapter will be posted on the chapter profile for each fraternity/sorority: https://studentlife.oregonstate.edu/cfsl/chapter-profiles

Chapters without a common living facility may leave the “Housing and Meal Operations” and “Facility Management” sections blank.

Chapters that have a common living facility should complete the entire workbook.

Behavioral Expectations:

- Please describe how your chapter plans to hold members accountable to university, local, state and federal public health guidelines. Include:
  - Expectations around facemask and other Personal Protective Equipment use (gloves, faceshields, etc.)
  - Plans for promoting frequent hand washing and cleanliness
  - Communication plan for educating members of expectations prior to the beginning of fall 2020 term and arrival on campus

- Make sure we use facemasks when having to meet if our task is unable to be done via zoom
- Maintain social distancing
- Providing hand sanitizer and cleaning wipes anytime there is an in person fraternity matter
- Go over Health Expectations at our annual Fall retreat before school starts
- Teach new members about the importance of following all health guidelines
Chapter Functions:

* Please describe your chapters plans for chapter functions including modifications/protocols for:
  * Chapter meetings
  * Social Activities
    * Including events in apartments, rented properties, townhomes, single family homes, and “live-outs”
  * Sisterhood/Brotherhood Events
  * Philanthropy events
  * Community service delivery
  * Recruitment or membership intake activities
  * New member education meetings
  * New member presentations / reveals

- Although there is currently only 6 active member on campus, we have refrained from meeting in person in order to reduce our exposure
- All recruitment events are through zoom
- All social event are through zoom
- New member presentations if done are socially distanced video recordings
Chapter Response Plan for Illness and/or confirmed COVID-19

- Please explain your chapter’s protocol for members that become ill or are confirmed to have COVID-19. Specifically include:
  - Chapter communication plan
  - How the plan will adjust if a member shares that they were directly exposed to someone that was diagnosed with coronavirus
  - Housing plan for members who are ill and members who test positive
  - Changes to meal operations/member behaviors

If a member feels ill, they are to immediately report to the chapter president. The active chapter will refrain from seeing that brother in person until they get a negative COVID test. If anyone was in contact with a brother who has fallen ill regardless of knowing if it's COVID, they will also quarantine until they both have a negative test.
Housing and Meal Operations:

• **Sleeping Porches and Other Arrangements:**
  • Please describe your chapter’s plan for density reduction in sleeping rooms/porches.
  This should include:
    • Current living capacity of your facility and how this number has been adjusted
    • Number of members expected to return to the facility this fall
    • Number of new member spaces available

• **Meal Service:**
  • Please describe your chapter’s plan for modified meal operations:
    • Will live-out members be permitted to access any meals?
    • What protocols will be in place for vendors and other staff/providers while on property?

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Facility Management:

• Please describe your chapter’s safety protocol for in-house members including:
  • Cleaning and disinfection materials, plans and frequency
  • Restroom protocol should be explained separately
  • Internal vs external cleaning services
  • Details about summer cleaning plans (if any)
  • Guest/visitor policy – does this apply to live-out members?
  • The Chapter’s plan for acquiring proper cleaning supplies and disinfectant
• What modifications will occur in common areas to limit gatherings and enforce social distancing?

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Additional Information:
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